

**CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION**  
**Special Education Aide – Part Time**

Title of Position/Location:

**Special Education Aide**

Effective Date of Posting:

**8/6/2020**

Application Instructions:

**Complete online non-certified staff application. Email resume and qualifications to Hoover School, ATTN: Marci Galinowski, [mgalinowski@cville.k12.in.us](mailto:mgalinowski@cville.k12.in.us) Current Crawfordsville staff can email the principal indicating interest in the position.**

Application Deadline:

**Open until filled.**

Job Description:

**Work with the Special Education Teacher to provide high quality individual and small group instructional support to 4<sup>th</sup> and 5<sup>th</sup> grade students in the general education classroom and/or resource room.**

Job Requirements:

**Aides are an integral part of the educational program at Hoover School. In order to fulfill our goal of preparing students for middle school it is essential that aides are able to do all of the following:**

- **Provide direct instruction and supervision to students.**
- **Assist classroom teacher with one-on-one and small group instruction**
- **Assist with the preparation of any classroom materials**
- **Supervise children at all times they are present in the building (classroom, restrooms, cafeteria, playground, busses, etc...)**
- **Any other assigned duties.**
- **Lift 50 lbs**
- **Standing/walking for an extended amount of time**
- **Be able to stand from sitting on the floor multiple times a day**
- **Good attendance is a must!**

Certification Requirements or Job Qualifications:

**Associate's Degree or higher level of education or Qualifying score on the Praxis ParaPro exam**

Position Start Date:

**August 10, 2020**

Contact Information: (Name, Address, Phone, Fax, Email)

**Marci Galinowski, 1301 S Elm St., Crawfordsville, IN 47933, 765-362-2691,  
[mgalinowski@cville.k12.in.us](mailto:mgalinowski@cville.k12.in.us)**

Posting Requested by:

Date:

<b>Marci Galinowski</b>	<b>8/6/2020</b>
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Central Office Approval:

Date:

<b>Dr. Rex Ryker, Assistant Superintendent</b>	<b>8/7/2020</b>
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